

<b>Name of Meeting:</b>	Health & Wellbeing Partnership
<b>Date:</b>	20 October 2015
<b>Venue:</b>	Aros Boardroom
<b>Chair:</b>	Alison McGrory
<b>Attendees:</b>	Antonia Baird, Alex Purdie, Laura Stephenson, Eleanor Sloan, Cath Cakebread & Morevain Martin By VC: Susan McFadyen, Dee Hancock, Eleanor MacKinnon & Alison MacKenzie
<b>Apologies:</b>	Councillor Mary-Jean Devon, Rona Gold, David Cowley and Carol Flett
<b>Notes taken by:</b>	Jackie Dickson

<b>Agenda Item</b>	<b>Note of Discussion</b>	<b>Note of Action (person responsible and completion date)</b> Actions to be completed by date of next meeting unless otherwise stated
<b>2.</b>	<b>Previous Minutes</b> Approved	
<b>3.</b>	<p><b>Matters Arising</b></p> <p><b>3.1 JHIP 2013-2016</b> – Alison McGrory asked the group to consider how we might evaluate and refresh this document. It was agreed that a SLWG would be formed and the HW Partnership invited to participate.</p> <p><b>3.2 Development day</b> – the additional monies from ICF were discussed and it is now much clearer how this money will be spent with half adding value to the coordinator role and the other half pulled across all networks for things like social media and a VC unit for CF. It is hoped that the development day which was of benefit to the health Improvement team and network Coordinators will become an annual event.</p> <p><b>3.3 Terms of reference</b> – Alison Mcgrory will continue to network to improve</p>	<p><b>AMcG will send out an email invite for anyone from the HWP interested in participating</b></p>

	<p>connections with A &amp; B Children’s Groups.</p> <p><b>3.4 Asset mapping</b> – to bring our involvement to a close all coordinators should finalise their spreadsheets and forward these to Susan by 18<sup>th</sup> December 2015. Susan will make the necessary adjustments to the columns and aim to have the finalised worksheet to Karen MacLagan for uploading to ALISS by the second week in January 2016. Thereafter Networks and Organisations should arrange for further assets to be uploaded directly i.e. without our involvement.</p> <p>£30,000 has been allocated from the Public Health budget to fund a development worker to take forward the Social Prescribing agenda. For this to be sold effectively to GPs it is important that Assets are registered on line. This will go out to tender Oct/Nov 2015.</p>	
<p>4.</p>	<p><b>HWF</b></p> <p><b>4.1 Recent awards</b> – the Generations Working Together (Kintyre) bid was discussed as it was understood in other areas there was no capacity to fulfil the project.</p> <p>It was noted that the problems with invoicing continue. To simplify matters any grant application approved by Networks will only be processed by NHS if the application form includes a letterhead and bank details for the person/organisation that is to receive the funding. A step by step guide will be compiled and circulated.</p> <p><b>4.2 Overdue monitoring reports</b> – noted</p> <p><b>4.3 Cross border bids</b> – if a bid is submitted to three or more Networks, going forward this will be considered to be a cross border bid. Any cross border bid will be considered by Network Coordinators at the next H&amp;W Partnership meeting or by telephone conference with Network Coordinators (depending on proximity to the next H&amp;W partnership meeting). The decision reached by the network Coordinators will be final and will not then revert to the network for further consideration.</p>	<p>Standing agenda item</p> <p><b>ES will clarify if this is going ahead</b></p> <p><b>JD to create and circulate guide</b></p>

<p><b>5.</b></p>	<p><b>EYC &amp; GIRFEC</b></p> <p>There has been some improvement with links between EYC and H&amp;W Networks but not in all areas.</p> <p>Alison Mackenzie made the point that with Integration EYC moves back to Education so it will be in some ways more important to maintain links. Alison also spoke about the “family pathway” and that the Kintyre pilot will now be scaled up and the next area for roll out is Cowal.</p> <p>Eleanor Sloan spoke about the A&amp;B Early Years Consultation and how amongst the outputs from the consultation was a wish for meetings to be more focussed on what is happening and who does what and less concerned with previous minutes etc. To be more informal and about what local support there is for families who are struggling before involving Social Work.</p>	<p>Standing agenda item</p>
<p><b>6.</b></p>	<p><b>Addaction</b></p> <p>Cath Cakebread provided some statistics regarding referrals to Addaction since their appointment in January 2015 compared with previous providers with the caveat that this is not comparing like with like for a number of reasons e.g. availability of choice etc.</p> <p>Jan to Sept 2014 – 175 referrals Jan to Sept 2015 – 210 referrals</p> <p>Eleanor Sloan made the point that she had expected more local networking on the part of Addaction e.g. attendance at LACPG, Substance Abuse Forum, H&amp;W Network etc.</p> <p>Presentation from Addaction to be carried forward to the January 2016 Agenda</p>	<p><b>Alison McGrory said that she would pass this on to Carol Muir and Carol O’Sullivan.</b></p> <p><b>For January 2016 agenda</b></p>
<p><b>7.</b></p>	<p><b>Smoking Cessation</b></p> <p>Presentation from Laura and Alex attached to these minutes.</p> <p>Laura concentrated on smoking cessation services and the challenges around reaching people and assisting them to quit smoking (5 thus far against a target of 352).</p>	

	<p>Services are in the main delivered by GPs. A suggestion was made that school nurses might be another resource to be trained in this regard. The point was made that of all the H&amp;W bids approved very few have touched on smoking. There was a discussion around tobacco bids having been considered more appropriate for the Alcohol &amp; Drugs Partnership; however Cath confirmed that tobacco was not within their remit.</p> <p>Alex concentrated on the fire safety aspect confirming that at least 50% of fire fatalities originate with smoking materials.</p>	
<b>8.</b>	<p><b>Bowel Screening</b></p> <p>Item to be carried forward to the January 2016 Agenda</p>	<b>For January 2016 agenda</b>
<b>9.</b>	<p><b>Social Media</b></p> <p>The Healthyargyllandbute Facebook page has had 400 plus likes so far and more should be encouraged where possible. Anyone who wants anything on should contact Alison McGrory e.g. alerts for local meetings etc.</p>	
<b>10.</b>	<p><b>Any Other Business</b></p> <p>ICF - It was reported that some low level bids went to the ICF that might more appropriately have come to H&amp;W Networks for consideration. The consultation process is due to close in December and Alison McGrory will clarify exactly when for Eleanor MacKinnon who also asked about consultation for the Islands and has not received an answer in this regard. It was noted that RCOP is now known as the Improving Care Locality Groups.</p> <p>ICF is to be an agenda item for January.</p>	<b>For January 2016 agenda</b>
<b>11.</b>	<p><b>Date of next meeting</b></p> <p>The next meeting will take place on Tuesday 19 January 2016 at 10.30am.</p>	