

Name of Meeting:	Health & Wellbeing Partnership
Date:	21 October 2014
Venue:	Aros Boardroom
Chair:	Alison McGrory
Attendees:	Antonia Baird, Eleanor Sloan, Alex Purdie, Davy Greenwell & Rick Rijdsdijk By VC: Eilidh Gillies, Eleanor MacKinnon, Dee Hancock & Jacqui Barron
Apologies:	Morevain Martin, Susan McFadyen, Rona Gold & Liz Peat
Notes taken by:	Jackie Dickson

Agenda Item	Note of Discussion	Note of Action (person responsible and completion date) Actions to be completed by date of next meeting unless otherwise stated
2.	Previous Minutes Approved	
3.	<p>Matters Arising</p> <p>Pyramid Scorecard – it was decided that there will be an annual report.</p> <p>Terms of reference – this will be reviewed at the first and third quarter HWP meetings. AMcG has actions to take forward ahead of the January 2015 meeting.</p> <p>I Am Me area wide bid Five areas (Islay, Bute, Oban, MA & H&L) funded this bid to a total of £4939.12. ES made the suggestion that this might be an excellent prospect for a DVD to be shown in a school setting.</p> <p>3.1 Physical Activity AMcG expressed thanks to all who participated and asked for final comments by 31 October 2014. The issue of where to report this was discussed and AMcG</p>	<p>AMcG to make any outstanding agreed invites</p> <p>All – comment on position statement to AMcG by 31 October 2014</p>

	<p>suggested Chief Officers Group might be appropriate and will discuss this with RG. The launch will be November and a press release issued and the position statement uploaded to the website.</p>	<p>AMcG to discuss where to report with RG</p>
4.	<p>Grant Evaluation Rick Rijsdijk spoke to the final draft report which is attached and copies were circulated at the meeting.</p> <p>In summary the findings are that the fund has a significant positive impact locally with the objectives from projects achieved and some exceeded. On the other hand the administration costs appear to be high when compared with the size of the fund. There was some discussion on this.</p> <p>Amongst the recommendations it was noted that the case studies may be too onerous for the amounts involved in some cases and end of grant reporting could perhaps be limited to financial reporting in most cases, with coordinators identifying some cases each to highlight by way of case study.</p> <p>In addition to the executive summary, Rick will prepare a “highlights” document ((ideally an A4 page) for display at the Scottish Rural parliament in Oban 6 & 7 November.</p>	<p>Comments to AMcG by 31 October 2015.</p> <p>This will go on the agenda of the HWN co-ordinators meeting on 18 November 2014 to discuss actions and next steps.</p>
5.	<p>HWF</p> <p>5.1 Recent bids awarded - report noted and AMcG observed that those networks with money still to award should seek to do so sooner rather than later bearing in mind the current financial climate.</p> <p>5.2 Overdue monitoring reports – report discussed and coordinators will remind as necessary.</p> <p>HWF 80 12-13 – to be written off – group disbanded</p> <p>HWF 79 12-13 – to be extended to June 2015</p>	<p>Standing agenda item</p> <p>JD to action both</p>
6.	<p>RCOP & GIRFEC The coordinators identified issues in some local areas connecting with both GIRFEC and RCOP and it was agreed that this would be</p>	

	<p>discussed further at the November Coordinators meeting.</p> <p>Regarding GIRFEC it was agreed that AMcG would make Liz Strang aware and invite Liz to the April HWP meeting for an update.</p> <p>Regarding RCOP it was noted that for Bute Liz Higgins or Yennie van Oostende should be able to assist and for Islay Lloyd or Alison Guest might be able to assist (Catherine Wells is the third Sector contact for Islay).</p>	<p>Coordinators to make connections where these do not already exist</p> <p>AMcG to discuss with Liz Strang & to invite LS to April 2015 HWP</p>
7.	<p>Wider CPP & SOA Carried forward as RG not in attendance</p>	<p>JD to put on Jan 2015 agenda</p>
8.	<p>Food & Healthy Weight update JB advised the group that she is the new chair of the Food & Healthy Weight Group and that her first meeting as chair is 20 November 2014. The Terms of Reference will be reviewed at that meeting and work done on the group's action plan going forward.</p> <p>The group has funded various activities e.g. the Green Music Festival, Cooking with Carers event and have a small amount left in their budget which they intend to direct to supplying sundries e.g. ingredients.</p> <p>The group works with other groups e.g. Procurement and the Food Fluid and Nutrition group (which has new guidance around allergic response).</p> <p>JB also provided an update on counterweight confirming that practitioners are in place locally as evidence suggests that to establish long term lifestyle and behaviour changes, this has to be in your local community.</p> <p>JB explained that combining groups is an effective way to provide a menu of choices e.g. counterweight plus physical activity plus fall prevention. Lorn Healthy Options is another such group and AMcG will discuss with JB whether there is any financial support that might be offered.</p> <p>In addition to GP and Healthcare Worker referral anyone can self refer to Dieticians by email, telephone (01631 789041) or self referral form.</p> <p>JB will provide an email with the self referral</p>	<p>AMcG/JB to discuss Lorn Healthy Options</p> <p>JB to provide poster and details of</p>

	poster attached and detailing who does what where.	who is available, where
9.	Alliance Networking Event Carried forward in Morvain's absence to Jan 2015 meeting	JD to put on Jan 2015 agenda
10.	JHIP annual report for 2013-14 Comments regarding this report to AMcG by 31 October 2014. AB advised the group that Local Area Community Planning Groups (LACPGs) are holding events in the first week in November 2014 in each area to localise the outcomes in SOA. Contact Lorna Elliott who is arranging this (01631 567995) for further information.	All – comment on report to AMcG by 31 October 2014
11.	Network Updates ES reported that the Kintyre network have awarded their full allocation of funds. Recently Alison Hardman presented on Welfare Reform to the network and Alex Purdie will present on Fire safety at the next meeting. The network is currently considering the suitability of their meeting venue. AB confirmed that the Mid Argyll fund is currently oversubscribed with decisions being made at their meeting next week. The network had a presentation at their last meeting on Anticipatory Care Planning and Alex Purdie will be presenting Fire Safety at the next meeting when there will also be a talk on loneliness and isolation. Analysis of the Mid Argyll fund has identified amongst other things that Inveraray and Furnace have had very little of the fund and AB will seek to address this. Dee posed that Bute might benefit from having a Bute based coordinator and will discuss this with AMcG. The Bute allocation is also oversubscribed and decision will be taken at the next meeting 12 December, which is being held at the Fire station. Recently Audrey Forrest has talked to the network about Acumen and Alison Hardman will present on Welfare Reform. EG confirmed that she is now almost four weeks in post as Islay network coordinator and attended her first network meeting yesterday. The network still has the bulk of its	

	<p>allocation of funds to award and whilst one bid was rejected it is hoped the local schools can be encouraged to put in an application for a health initiative and there is a further application from the link club in the pipeline. EG would be happy to have presenters by VC and AMcG said that Alison Hardman could probably VC from Oban on Welfare Reform alison.hardman@nhs.net</p> <p>AP from the Fire Service mentioned that he had not been aware of the Islay meeting on 20 October or would have attended. EG will attend to the distribution to rectify this.</p> <p>AP reported that there is a new Group commander in place (Interim until December) so things are not settled as regards who will be doing what in terms of the forums and networks at the moment. The grant fund that AP's predecessor Eddie Renfrew had accessed was mentioned and AP confirmed that he would look into this.</p>	<p>EG to resolve anomalies with the network's distribution list</p>
12.	<p>Any other Business The dates for the 2015 meetings were circulated.</p>	
13.	<p>Dates of Next Meeting</p>	<p>Next Quarterly Partnership Meeting – 27 January 2015</p>