

Name of Meeting:	Health & Wellbeing Partnership
Date:	22 July 2014
Venue:	Aros Boardroom
Chair:	Alison McGrory
Attendees:	Antonia Baird, Eleanor Sloan, Yennie van Oostende, Eileen Bell, Samantha Campbell, Rona Gold & Lorraine Todd By VC: Susan McFadyen, Dee Hancock, Liz Peat, Angela Coll, David Greenwell, Jacqui Barron, Christine MacArthur & Dan Jenkins
Apologies:	Alison Mackenzie, Morevain Martin, Eddie Renfrew, Nicola Hackett, Deidre Henderson, Julie Young, Helen Watt, Jenny Wares & Eleanor MacKinnon
Notes taken by:	Jackie Dickson

Agenda Item	Note of Discussion	Note of Action (person responsible and completion date) Actions to be completed by date of next meeting unless otherwise stated
2	Previous Minutes Approved	
3	<p>Matters Arising</p> <p>Launch of HWF grant fund - launched May 2014 and updated paperwork circulated at that time. It is anticipated funds will be spent sooner rather than later.</p> <p>Asset Mapping – a meeting has been set for 29 Aug 2014 to agree how this will be taken forward locally. RG to be invited and an update provided at the next HW partnership meeting in Oct 2014.</p> <p>Welfare Reform – a reminder to all networks of Alison Hardman's offer to come out and speak to the networks on this subject; some networks have already taken up this offer.</p> <p>3.1 Pyramid Scorecard – LT demonstrated</p>	<p>AMcG to invite RG JD to add to Oct agenda</p>

	<p>the Pyramid site, explaining how it is structured and that Health & Wellbeing is its own section under social work. Progress against objectives is displayed using a traffic light system. The measures set against each objective will be circulated for agreement. These can be reviewed going forward for effectiveness and adapted as required thereafter but for the moment we need a starting point. It is hoped that these can be agreed at the October H&W Partnership meeting.</p> <p>What input these measures and objectives are actually derived from was also discussed and it was concluded the inputs are the investment in projects from the grant fund and the funding of the coordinator posts.</p>	<p>AMcG to provide measures in PDF format for circulation.</p>
4	<p>HWF</p> <p>4.1 Recent bids awarded - report noted</p> <p>4.2 Overdue monitoring reports – report discussed and coordinators will remind as necessary.</p> <p>The standard of the case studies was discussed and it was decided that it would be a good idea to do the following:</p> <ul style="list-style-type: none"> • A bit of PR around what the studies are being used for • Coordinators put on the agenda of their next network meeting to clarify the standard of case study required with participants • Update the paperwork to note that we have permission to use any photographs provided <p>4.3 Terms of reference & 4.4 Membership– the document was reviewed and the following noted:</p> <p>Under Local Public health Coordinators</p> <ul style="list-style-type: none"> • Lorna Ahlquist – now Susan McFadyen • Audrey Baird – now Antonia Baird • Carol Muir – now Jackie Bell but about to be vacant • Community Safety partnership – ES 	<p>Standing agenda item</p> <p>AMcG will provide some good examples to co-ordinators</p> <p>All co-ordinators to action</p>

	<p>suggested Alex Purdie from Scottish Fire service could be asked.</p> <ul style="list-style-type: none"> • Domestic Abuse Partnership – are reforming and will be asked for a new representative in due course. • A&B CCP – R Gold or appropriate representative (will depend on agenda). • Voluntary sector representative – Morevain Martin. • A&B Council Education – possibly Wendy Brownlee. • Add Healthy Working Lives – Eileen Wilson • A&B Health Improvement team – remove George Durnan • A&B ADP – remove Megan Harris • Add Healthy Working Lives – Eileen Wilson • Membership to be added to the agenda every second meeting <p>RG will copy the ToR to Lorna Elliott; Governance Officer for CP, for review as scrutiny in relation to impact on SOA is referenced in the objectives.</p> <p>How we link with other groups was discussed and requested that all coordinators link with RCOP and GIRFEC to have HWP on their agendas and likewise added to our agenda.</p> <p>4.5 I Am Me area wide bid This bid relates to a bespoke drama performed by the PACE Theatre addressing disability hate crime. As this is an area wide bid our protocol requires this to be score by the HW Partnership as opposed to locally, however local networks have been asked to agree this in principle. At this stage it looks as though a few of the networks have bids in the pipeline which are likely to fully discharge their allocations so are unlikely to be able to contribute. It was agreed that three or four</p>	<p>ES to provide contact details to AMcG</p> <p>AMcG to invite</p> <p>AMcG to invite</p> <p>JD to update ToR & add membership to the first and third quarter meetings going forward</p> <p>Coordinators to link with GIRFEC & RCOP JD to add RCOP & GIRFEC update as standing item on this agenda</p> <p>AB will seek an update of the funding situation</p>
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	coordinators will get together to mark this in August.	AMcG to arrange for marking of this bid with some of the coordinators
5	<p>Social Value Lab – evaluation of grant fund</p> <p>We are aware that the grant fund achieves a huge amount but do not have evidence or a robust evaluation to support this. Social Value Lab have been commissioned to provide the following:</p> <ul style="list-style-type: none"> • Qualitative feedback • A survey monkey looking at the last two years of bids • An in depth review of a few of the case studies <p>Their draft report is due October 2014.</p>	
6	<p>Mental Health Training Scoping Exercise</p> <p>SC spoke to the circulated paper which outlines the current position with regard to mental health training and the potential position going forward.</p> <p>There is no funding for this training; it is currently financed from the PH budget and Choose Life budget. There are already gaps in terms of what is requested and what can be delivered both in terms of topics and resource to deliver. Going forward this will be compounded with the departure of Peter Cartwright who delivers 65% of the training. The other MH trainer Gillian Davis is only in post until March 2015. It should be noted that STORM and ASSIST are mandatory training courses.</p> <p>Not in the report are the statistics on who training is currently requested by and provided to:</p> <p>NHS – 15% of requests and 11% of attendees Local Authority – 23% of requests and 26% of attendees Voluntary sector – 54% of requests and 50% of attendee</p> <p>SC is putting a paper to the Programme Board to flag up the vulnerability of this training and providing options for going forward. Meanwhile anyone who is interested in doing “Train the Trainer” or helping with</p>	

	<p>training in any way should contact Sam on samanthacampbell@nhs.net.</p> <p>Although MH Training is featured in the SOA RG made the point that as most things are, it is important to identify any negative impact on the things which have been identified as most important within the SOA e.g. population. In essence it is important to highlight the potential costs of not doing this training if it is to achieve higher significance. RG has agreed to review the options in the paper and give advice on what might strengthen the argument. Another point made is that Integration does not feature as yet in the report and probably should.</p>	<p>RG/SC to review option in board paper</p>
<p>7</p>	<p>Self Management</p> <p>Self Management week is 30 Sept to 05 October 2014 this year and the theme is Volunteering. To this end YvO asked the coordinators if they would consider coordinating/holding an event in each of their areas in support. No specific format is necessary and YvO is happy to support with self management resources from the national campaign. Coordinators to contact YvO to discuss. ES has an event in mind with Befrienders which might fit the bill and will contact YvO to discuss.</p> <p>Information from YvO attached to these minutes.</p>	
<p>8.</p>	<p>Physical Activity</p> <p>DJ ran through the executive summary of the position paper written by JW. AMcG asked for suggestion on how to take this forward. JB outlined the process followed by Health Weight, including self referral, sign posting and a four tier pyramid approach increasing the level of support and involvement offered, finally culminating in surgical intervention at the highest level. JB's experience is that self referral works well as it shows a willingness to engage and sits well with self management approach. For Physical Activity JB suggests a dedicated post for referrals but appreciates that this would need to be funded and as such might not be an option. CMcA made the point that evidence shows that the advice of a health professional is taken seriously so the need for some form of physical activity suggested by GP or nurse would help. YvO suggested that there might need to be some</p>	

	<p>mapping of what is available to refer people on to in terms of physical activities It was generally agreed that going forward this would become a local issue as what is available differs in each area.</p> <p>It was agreed that YvO, DJ, Jenny Wares and AMcG will meet to discuss further and that this will probably be taken forward thereafter by YvO's Physical Activity Group.</p> <p>ES mentioned that Craig McNally had suggested a volunteer time banking/reward system with leisure and there is a scheme in Highland "Highlife" that YvO's group might want to consider.</p>	<p>AMcG to arrange meeting with YvO, DJ & Jenny Wares</p>
9.	<p>Network Updates Carried forward</p>	<p>Standing agenda item</p>
10.	<p>Any Other Business</p> <p>RG agreed to do a "Wider CPP and SOA" update at the next H&W Partnership meeting.</p>	<p>JD to add as agenda item for Oct 2014</p>
11.	<p>Dates of Next Meeting</p>	<p>Next Quarterly Partnership Meeting – 21 October 2014</p>