

## Health and Wellbeing Network (HWN) membership – Privacy Note

### Why do we ask for your contact details?

We value your interest and involvement with your local HWN. The HWNs were set up by Argyll and Bute Health and Social Care (HSCP) Public Health team. The HWNs operate to bring together people with an interest in health and wellbeing in their local area and allow sharing of information. The HWNs inform their members via emails from the HWN coordinators. We hope that the information, events and networking are useful to you in your profession and community role. The lawful basis for processing your information is that of 'Public Task'.

### What will we do with this information?

HWN members may be emailed by the local HWN coordinator about matters related to health and wellbeing including:

- Network bulletins relating to health and wellbeing
- Upcoming events including training events and workshops
- News
- Local HWN meetings
- Health and Wellbeing Partnership meetings
- Surveys on behalf of the HWN or Argyll and Bute HSCP Public Health team
- Information from Argyll and Bute Public Health team

Your details will be shared with Argyll and Bute HSCP Public Health team. You may also receive emails from Argyll and Bute HSCP Public Health team on any of the above relating to health and wellbeing.

### How will we keep your information

Details held will be:

- Members name
- Organisation worked for (if applicable)
- Position or job title (if applicable)
- Contact email address
- Contact phone number

Your details will be stored by your local HWN coordinator and by Argyll and Bute HSCP Public Health team.

If a HWN coordinator resigns from their role, they will delete their copy of the distribution list. Your contact details will not be shared with any other parties. Argyll and Bute HSCP Public Health Team hold data on a secure NHS Server.

## Your rights

You have the right to leave HWN and this can be done by emailing your network coordinator. Your details will then be deleted. Your contact details will also be removed if your email address rejects a message that has been sent.

You have the right to request to see what personal information we hold and to have information updated and rectified if it changes. Please email your network coordinator to do this. You may also email Argyll and Bute HSCP Public Health team [High-UHB.ABHealthImprovement@nhs.net](mailto:High-UHB.ABHealthImprovement@nhs.net)

Our contact details:

[High-UHB.ABHealthImprovement@nhs.net](mailto:High-UHB.ABHealthImprovement@nhs.net)

NHS Highland data protection notice is available here:

<http://www.nhshighland.scot.nhs.uk/Pages/YourRights.aspx>

If you have any concerns regarding data protection you can raise these with the information commissioner: <https://ico.org.uk/>